

Alaska Health Information Management Association  
Scholarship Application Criteria

Alecia Graham Memorial Scholarship

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**General Guidelines**

The Alaska Health Information Management Association (AKHIMA) will award scholarships annually in the amount of \$1,000.00 each, with \$500.00 payable at the beginning of each semester. The scholarships will be awarded at the annual AKHIMA conference.

Criteria:

1. The applicant must have Health Information Management academic goals. The applicant may be pursuing either the Health Information Technology program (RHIT) credential or the Health Information Administration program (RHIA) credential.
2. The applicant must have completed a minimum of the equivalent of twelve (12) semester credit hours in an accredited Health Information Management course and the equivalent of nine (9) semester credit hours in general education courses before being considered eligible for the scholarship.
3. The applicant must be an Alaskan resident of at least one year.
4. All applicants shall complete the AKHIMA scholarship application form and a 500-word essay. All applicants shall arrange for their college to mail a copy of their college transcript to AKHIMA at the address listed below. All applicants shall arrange for two (2) letters of professional reference to be sent to AKHIMA at the address listed below.
5. The AKHIMA Board of Directors will review all applicants for the scholarship, following receipt of the scholarship application, student transcript, and professional references. Approval of the scholarship award shall be at the discretion of the AKHIMA Board of Directors.
6. The scholarship award will be sent directly to the applicant's college at the beginning of each semester.
7. The applicant must maintain passing grades during the period for which the scholarship is awarded. In order to be eligible for the scholarship, applicants must have received passing grades at the time they apply. Passing grades shall be maintenance of 2.5 grade point average (cumulative), which translates to a C-. The applicant will mail a grade report to AKHIMA at the end of each semester.

8. The applicant must notify the AKHIMA Board of any changes in enrollment during the academic year following the awarding of the scholarship.

Mail the application, essay, transcript and 2 letters of reference to the following address by February 20<sup>th</sup>:

Alaska Health Information Management Association  
PO Box 230335  
Anchorage, AK 99523-0335

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